



## WORKPLACE SKILLS CERTIFICATE

This is a suggested, full-time pathway. Not all courses are available in each semester. Students will develop a sequence of courses that best meets their needs in consultation with advisors and using the planning tools available.

### SEMESTER MAP

	Semester 1	Semester 2
	INT-1050 Dimensions of Self & Society	BUS-1010 Intro to Business or INT-1510 Working in a Professional Environment
	ENG-1061 English Composition	COM-1010 Effective Workplace Communication
	CIS-1041 Computer Applications	Workplace Skills Elective
	MAT-1030 Applied Math Concepts	Workplace Skills Elective
<b>Semester Credits</b>	12 credits	12 credits
<b>Cumulative Credits</b>	12 credits	24 credits

\* Course has prerequisite. Prerequisite courses are included in semester map, please consult catalog for more information. Electives and general education choice courses are italicized.

## MY MAP

Semester	Semester	Semester	Semester	Semester

Students are also encouraged to consult specific pathway documents (as they exist) when planning to transfer based on articulation agreements with other institutions.